

Letter of Information

7th Session of Budapest International Model United Nations



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On behalf of the Secretariat, the Organiser Team and Eötvös József Secondary School it is a great pleasure to inform you that the seventh annual session of Budapest International Model United Nations will be held in Budapest, the capital city of Hungary, 7-11 April 2017.

Nowadays several conferences are organised in almost every country of the world and it is a great honour for us to welcome our participants year by year. At these meetings we offer high school students a special chance to act as real diplomats and to familiarize with international topics ranging from local conflicts to worldwide issues.

Since 2011 our conference has welcomed over 2000 delegates from more than 30 countries of 4 continents. We aim to achieve the very high standard of professionalism that characterizes a world-class quality conference through a thorough selection process for all participants. We truly believe that the expertise of chairs and presidents is not the only thing that determines the level of professionalism of each committee, and thus the conference as a whole; delegates play an equally important role in creating an atmosphere true to the spirit of the United Nations and BIMUN. For this end instead of using a first-come first-served policy, we uphold the right of choosing the best delegations and will do our best to find the most skilled MUNers among our applicants.

The conference is hosted by Eötvös József Secondary School for the seventh time now, one of the most prestigious high schools of Hungary. More than 300 students work on this project every year in order to ensure the smoothness of organisation and the memorable stay of participating delegations. Since the earliest days we have always considered offering semi-formal and spare-time activities to our participants to be of utmost importance, and we wish to continue this tradition. It is still one of our main aims to make sure that all delegations take the opportunity to get to know the exceptionally vibrant and unique city of Budapest. Since we find it important to have the opportunity to relax after tough sessions and to build international friendships, numerous social events, such as an Official Party and a Closing Ceremony will take place. During the whole time of the conference, from arrival to departure, Hungarian supervisors will be at your delegation's disposal in order to make your stay a truly unforgettable experience. They will be there to be asked, to accompany you in the city and to take you to the official events of the conference. You will be able to contact them at any time during your stay.

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General information – Please read carefully!

Conference date: April 7-11, 2016

Programme

Arrival should be on 6th April (All those delegations participating in the 'Day 0 Programme' should arrive on 5th April)

- **6th April – Day 0 Programme**
- **7th April – Opening Ceremony and informal meetings**
- **8-10th April – Committee sessions**
- **11th April – General Assembly, Assembly of Councils, Closing Ceremony**

Departure should be on 12th April

Conference fees

- **100 EUR - international delegates** (includes airport transfer, public transport ticket, lunch for three days, snacks for the General Assembly and the Assembly of Councils, Delegates' Handbook and the Day 0 Program)
- **50 EUR - Hungarian delegates** (does not include public transportation ticket and airport transfer)
- **40 EUR - MUN-Directors** (includes public transport ticket, airport transfer and lunch for three days – optional)
- **20 EUR – Hungarian MUN-Directors**

Delegation sizes

- **12 delegates** – e.g.: P5s
- **8 delegates** – mid-size countries, regional and middle powers – e.g.: Iran, Brazil
- **4 delegates** – small-size countries, small powers, agencies, organisations, observers – e.g.: Luxemburg, Argentine

Delegations of 12 can also consist of a delegation of 8 and one of 4 or three delegations of 4; delegations of 8 can also consist of two delegations of 4.

Note: requested numbers are not guaranteed.

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The ‘Day 0 Program’

Since we would like to provide our guests with the best opportunities to get a deeper insight into Model UN practices, UN-issues, their topics and several other matters, we decided to continue the tradition of the “Day 0 Program”, which will take place on 6th April. Delegates will be able to take part in workshops and attend the lectures of a wide range of professionals, diplomats and our most experienced MUNers. Participation is optional and has no extra cost – please indicate your participation in the second step of registration as the number of places is limited.

Committee difficulty levels

Continuing last year’s practice we will be ranking committees to help you in assigning your delegates and to make sure that every committee can maintain productive and successful work.

Delegation information and application for countries have to be submitted on a form at the first step of registration.

Committee information will be available at the second step Phase II of registration.

We would like to remind all participating schools that ensuring the high level of professionalism of the conference is not only our but our participants’ responsibility as well, thus we would like to kindly ask you to make sure that your delegates come well prepared and provide them with extensive knowledge of their issues.

Executive board application (Chairs and Presidents)

Committee sessions are controlled by two or three chairs or presidents and a rapporteur whose role is to maintain the perfect flow of debate in accordance with the official guide of the conference, called “Rules of Procedure”.

We are looking for candidates who have already taken part in MUNs several times as a delegate (and preferably in a committee-leading position as well) and would like to take on the responsibility of dedicating work to the preparation of the conference as BIMUN executive board members.

Applications due: 25th November, 8 p. m. GMT to pga@bimun.hu

For application information please contact us at pga@bimun.hu or visit the “Chair Application” section of our website: www.bimun.hu

Accommodation

We are offering a wide selection of hotels, hostels and youth hostels of different price ranges, where delegations can get reduced prices. Please visit our website for further information where you will be able to directly make your reservation. If experiencing any problems please contact us!

In case of financial difficulties we will happily offer our participants a limited number of home-stays. For application please find the form at registration. Delegates of a delegation cannot choose both hotel-stay and home-stay.

Deadlines and important dates**Registration first step deadline: 25th November 20:00 Central European Time**

In the first step of the registration delegations are required to request a number of delegate places (12/8/4), submit their MUN-directors' (max. 2) personal information, submit the delegation information form and to choose their preferred form of accommodation, hotel or in case of financial difficulties or special circumstances apply for home-stay. Please note that at this point no application will be confirmed by us yet.

Acceptance: 4th December

After acceptance all participants will receive a confirmation email with registration account information. On a link participants may log in to the registration system of BIMUN 2016 where bank account information will be seen.

Fees due:

20th December: deposit – 50% of the total amount/participant (incl. MUN-directors)

17th January: full fee

Note: all fees are non-refundable; in case of skipping deadlines the delegation will be replaced by another shortlisted.

Registration second step Phase I deadline: 20th December

In the first phase of the second step of the registration personal information of the participants will be requested. Also, at this point attendants will need to confirm whether they wish to take part in our Day 0 programme or not.

Agenda, committees, countries and chair/president-information will be released on 15th January. The committee guides will be presented on 14th February.

Registration second step Phase II deadline: 24th January

In the second phase the committee arrangement of each participant of the delegation will be requested.

Registration second step Phase III deadline: 8th March

In third phase the arrival and departure times of the delegations will be requested.

Position papers due: 13th March



In order to create a professional conference with appropriately prepared delegates, each and every representative shall write a position paper on their agenda item(s) of minimum 300 words that is to be submitted to the chairs or presidents of their committees.

Every delegate will receive an official response on the submitted paper.

They may also feel free to ask their chairs and presidents concerning the topic or the Rules of Procedure.

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Should you have any questions feel free to contact us at bimun@bimun.hu!

For further information please visit www.bimun.hu!

Yours Faithfully,

László Moss
Headmaster

Boglárka Kis
Secretary-General

Dávid Péter
Responsible teacher